

31-1581

Ref:ER 1-101

9 AUG 1950

Mr. Jack Larson  
Administrator  
General Services Administration  
Washington 25, D. C.

Dear Mr. Larson:

Since receipt of your letter dated 23 June 1950, we have undertaken a study of the possible effect of Reorganization Plan No. 13 upon CIA and its activities.

I am most anxious to cooperate to the fullest extent in the program as outlined by the President in his message to Congress in the presentation of this Reorganization Plan. Obviously, CIA has many and varied problems which may be affected by the provisions of the Plan and, therefore, I would like to propose, with your concurrence, that each individual space problem of this Agency be handled on its own merits.

In some instances I believe there is and will be a need for exception to request exemption in accordance with Section 3, paragraph (1). In such such case where an exception is desired, the matter will be discussed, as you mentioned in the final paragraph of your letter, with representatives of the Public Buildings Service.

Sincerely yours,

*1000 - disp - visit - 1000*

L. A. MILLER

Deputy Director, GSA

Director of Central Intelligence

[Redacted] (4 Aug 50)

EnLTS/mc (8 Aug 50)

cc: Chief, Admin. Staff  
Chief, Services Div (2)  
Central Records (w/basic)  
Signer  
Exec

MORI/CDF Pages 3 & 7

25X1

ER 1-1596

46 - 1-1596

The Honorable W. E. Reynolds  
Commissioner of Public Buildings  
General Services Administration  
Washington 25, D. C.

Dear Mr. Reynolds:

Reference is made to my letter dated 13 July 1950 in which I agreed to reimburse Public Buildings Service for the leasing of a building necessary for CIA reproduction purposes.

It is understood that you will enter into a lease for a period of approximately three years and, subject to the availability of the appropriation for CIA and such other emergency conditions beyond my control, I agree to reimburse Public Buildings Service for that period of time. However, it would be appreciated if an effort can be made by the Public Buildings Service to include the cost of land and maintenance of such a building in future budgets of your agency. I believe that this action would be appropriate under the circumstances.

Thanking you and your representatives for the prompt action which this matter has been given, I remain

Sincerely yours,

*Handwritten:* - Fred to Cy Admin  
Staff 7/26/50

R. H. HILLENKOTTER  
Rear Admiral, USN  
Director of Central Intelligence

AS(SERVICES)

MIN:MEW:vm (24 July 50)

cc: Courtesy  
Signer's chrono ✓  
Acting Exec.  
Chief, Admin. Staff  
Chief, Services Div. (2)  
Chief, Gen. Serv. Br.  
Chief, Repro. Br.  
Records and Files

13 JUL 1950

The Honorable W. M. Reynolds  
Commissioner of Public Buildings  
General Services Administration  
Washington 25, D. C.

Dear Mr. Reynolds:

It is requested that the Public Buildings Service, General Services Administration, arrange to lease, on a reimbursable basis, a building of industrial type construction, containing 52,000 square feet of space, within a radius of three to four miles from 2430 E Street, N. W., to be used for the purpose of housing the reproduction facilities of this agency.

There is enclosed a tentative floor plan of a building consisting of two floors with a gross area of 26,000 square feet on each floor, or a total of 52,000 square feet. This plan may be required in connection with the advertising of this requirement which, I understand, will be necessary. The need for this space and the expansion of the CIA reproduction facilities are most urgent.

Your cooperation in this matter will be greatly appreciated.

Sincerely yours, *Chief*

Signed - *to Admin Staff*

*for signature*  
R. M. HILLENKOETTER  
REAR ADMIRAL, USN  
DIRECTOR OF CENTRAL INTELLIGENCE

Rms.

☐ :vm (11 July 50)

cc: Signer's chrono ✓  
Courtesy  
Acting Exec.  
Chief, Admin. Staff

Chief, Services Div. (2)  
Chief, Gen. Serv. Br.  
Chief, Repro. Br.

CONFIDENTIAL

1220

90 JUL 1950

Mr. W. E. Reynolds  
Commissioner of Public Buildings  
Public Buildings Service  
General Services Administration  
Washington 25, D. C.

Dear Mr. Reynolds:

Reference is made to memorandum to the Heads of Executive Departments and Agencies signed by the Administrative Assistant to the President dated 28 June 1950 approving the revised policy of the Federal Personnel Council, United States Civil Service Commission, relative to continuance of work in hot weather.

In compliance with sub-paragraph (5) of the above mentioned policy, following is a list of buildings assigned to CIA in which dismissal of personnel is warranted due to extremely unsatisfactory working conditions due to heat:

Temporary "M" Building  
Temporary "Q" Building

[REDACTED]

[REDACTED]

[REDACTED]

Building #13

Building #14.

Sincerely,

149454

AS(SERVICES)

[REDACTED] new (5 July 50)

cc: Signer's Chrono  
Executive  
Chief, Adm Staff  
Chief, Services Division (3)  
Administrative Files

R. M. HILLERICK  
NEAR ADMIRAL, USN  
DIRECTOR OF CENTRAL INTELLIGENCE

CONFIDENTIAL

16 JUN 1950

Mr. John Larson  
Administrator  
General Services Administration  
Washington 25, D. C.

Dear Mr. Larson:

Reference is made to Federal Supply Service Circular No. 19 dated 29 May 1950 requiring submission of certain reports in connection with freight traffic.

In view of the fact that a considerable portion of our freight traffic is in connection with highly classified activities, and that the great bulk of such traffic is handled by Agency operated transportation rather than commercial freight facilities, it will not be practicable for this Agency to comply with the reporting requirements of Circular No. 19.

Sincerely,

RHM

R. H. HILLHOLTER  
Rear Admiral, USN  
Director of Central Intelligence

Copies to:  
Chief, Admin. Staff (w/basic papers)  
Chief, SSS  
Signer  
Exec chrono  
Central Rec.  
EILTS/mc (15 June 50)

K T H

4/2

16 JUN 1950

Mr. Jean Larson  
Administrator  
General Services Administration  
Washington 25, D. C.

Dear Mr. Larson:

Reference is made to your letter dated 29 May requesting comment on a proposed Federal Supply Service Circular on the subject of "Utilization of Excess Personal Property and Disposal of Surplus Personal Property."

As the circular appears to be adequate for the purposes of this Agency, we have no suggestions or changes to make.

Sincerely,

Signed

R. H. HILLENBROTTER  
Rear Admiral, USN  
Director of Central Intelligence

Copies to:

Chief, Admin. Staff (w/basic ltr and draft of circular)  
Central Records  
Signer ✓  
Exec chrono

E:LTS/mc (15 June 50)

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**CONFIDENTIAL**

8 MAY 1950

Mr. W. E. Reynolds  
Commissioner of Public Buildings  
Public Buildings Service  
General Services Administration  
Washington 25, D. C.

Dear Mr. Reynolds:

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Attached is a copy of my letter dated 18 April 1950 to the Director of the Bureau of the Budget requesting approval for the Central Intelligence Agency to purchase from the [redacted] certain land and improvements located in [redacted] now under lease by CIA.

25X1

Representatives of the Public Buildings Service are familiar with this property as a result of appraisals which have been obtained from your agency in connection with the existing CIA lease. The purchase of the premises under lease appears to be justified as a sound investment; and it is known that the [redacted] is desirous of liquidating their real estate holdings, although no offers have been made, nor have any negotiations taken place. Also, should this property be sold to a purchaser who would desire occupancy of the property and therefore request CIA to vacate, the cost of moving and the resulting duplication of certain facilities which have been provided in the principal building would, it is estimated, exceed \$25,000.

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25X1

The Bureau of the Budget has requested that I obtain your concurrence to this proposal prior to any further action on the part of that agency in connection therewith. Your written concurrence, therefore, would be greatly appreciated.

Sincerely,

Signed

R. H. HILLENKOTTER  
REAR ADMIRAL, USN  
DIRECTOR OF CENTRAL INTELLIGENCE

Enclosure

AS (SERVICES)

[redacted] mow (5 May 50)

25X1

cc: Signer's Chrono ✓

Executive

Chief, Admin. Staff

Chief, Services Division (2)

Admin. Files

**CONFIDENTIAL**

ERI - 112-a  
8 MAY 1950

Mr. W. E. Reynolds  
Commissioner of Public Buildings  
Public Buildings Service  
General Services Administration  
Washington 25, D. C.

Dear Mr. Reynolds:

It is requested that Quarters I in West Potomac Park containing approximately 55,000 square feet of space be assigned to the Central Intelligence Agency for conversion to and use as office space.

It is understood the cost of converting this building will be approximately \$1.00 per square foot or approximately \$55,000, and if sufficient funds are not available to Public Buildings Service for this purpose, CIA hereby agrees to reimbursement for the necessary alterations.

I would appreciate your prompt action in connection with this matter, as we are finding it most difficult to permit the normal growth of activities of the agency due to the lack of space. It has recently been necessary for me to curtail recruitment of essential personnel, and I am extremely anxious to obtain immediate relief in order that the agency may be able to fulfill its functions in a more complete manner.

Your cooperation and assistance in this regard, in the assignment of Quarters I to CIA, will be deeply appreciated.

Sincerely,

AS(SERVICES)

vm (8 May 50)

cc: Signer's chrono ✓  
Executive  
Chief, Admin. Staff  
Chief, Services Div. (2)  
Admin. Files

RECEIVED  
R. H. HILLENKOEITER  
REAR ADMIRAL, USN  
DIRECTOR OF CENTRAL INTELLIGENCE

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**RESTRICTED**

17 APR 1950

The Honorable Jess Larson  
Administrator  
General Services Administration  
Washington 25, D. C.

Dear Mr. Larson:

Reference is made to General Services Administration Circular No. 1 dated 24 March 1950 concerning the subject of "report on contract placement -- small business -- negotiation." As previously indicated in my letter of 22 December 1949, while Section 512 (c) 1 of Public Law 152, 81st Congress, exempts the Central Intelligence Agency generally from the provisions of that law, it is our desire to follow to the fullest extent possible within essential limitations the provisions of implementing regulations issued by the General Services Administration.

However, in connection with this particular subject I wish to call attention to Section 102 (4) (3) of Public Law 253, 80th Congress, which established the Central Intelligence Agency and requires among other things "that the Director of Central Intelligence shall be responsible for protecting intelligence sources and methods from unauthorized disclosure". In addition, Public Law 110, 81st Congress, commonly known as the Central Intelligence Agency Act, places further responsibilities on the Director necessitating the restriction of information pertaining to the Agency's functions and activities.

In view of the requirements to restrict the disclosure of information that would jeopardize the national security, I feel that it is necessary to consider this Agency exempted from the submission of the desired reports. This conclusion has been reached only after full consideration of all aspects of the problem.

Sincerely,

Signed - *VIA*

R. H. HILLENKOTTER

Rear Admiral, USN

Director of Central Intelligence

KEW/vlb  
CONCURRENCES:

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Chief, SSS

General Counsel

Distribution:

Signer's copy ✓

Executive

Budget Office

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**RESTRICTED**